*Cavalry PTFA Meeting Minutes  
Monday 11th September 2023*

1. Apologies: Lucy, Suzie
2. Last minutes sign off
3. **Treasurer**  
   Currently have £9150.52 in the bank  
   Wood for Rose beds and magazine subs to be paid out.
4. **AGM**  
   Suzanna and Emma will chat with parents at end of day pick up and distribute flyers to help build awareness - KP/LW to organise  
   UPDATE: thank you to all!!  
   KW/KP to get Urn out and switch on - SK to arrange tea/coffee/biscuits  
   Arrival at 4.45 to organise hall tables
5. **Halloween disco**  
   Still no DJ  
   Move date to Wednesday 18th due to open evening at Cromwell on the 19th  
   KW to sort tickets etc  
   SK to get sweets (Molly via KP)  
   UPDATE: DJ has now been booked
6. **Early Years area**  
   Stafff to have meeting this current week - FM thinks that the main work will need to take place next summer holidays…  
   Smaller items can start to be arranged from now
7. **Christmas ideas**  
   Cards - AB/SB  
   Raffle - staff hamper, KW to arrange tickets  
   Draw date 14th December  
   Hot Chocolate at band performance - ask for parent helpers
8. **Other business**  
   Social Media - SK to change admin (KP)  
   LW/Parent kind  
   Suggested Uniform Shed - all think it would be a good idea, something to think about for the future
9. **Next meeting**  
   AGM Monday 18th September - **5.15pm**